

14 March 2005, 4 AM

LETTER OF UNDERSTANDING BETWEEN  
THE GOVERNING COUNCIL OF THE UNIVERSITY OF TORONTO  
AND  
THE UNIVERSITY OF TORONTO FACULTY ASSOCIATION  
WITH REGARD TO RETIRED FACULTY AND LIBRARIANS

The University is committed to the establishment of retiree centres on each campus. These Centres, which will represent a first for Canada and reflect best practice within peer institutions in the US, will develop and administer, in collaboration with retirees and those soon to retire, a range of programmes and facilities to support retired Faculty Members and Librarians in continuing their intellectual activities and to retain their connection with the University. The University will immediately commence its efforts to establish these Centres. The creation of the Centres is subject to the identification of appropriate space, resources for their development and operation, and the approval of Governing Council.

- a. Retired faculty members and librarians should have reasonable access to shared office space at the University. Such access should include facilities to receive mail and email at a University address, access to a computer connected to the University network, and access to lockable space in which to store files and other personal property. Ideally, these facilities should be in or near the retired faculty member's or librarian's department or college. When space in the department or college is not available, these facilities should be provided in an appropriately equipped and staffed Senior Scholar/Emeritus Centre located on the retired faculty member's or librarian's campus.
- b. Retired faculty who meet the eligibility requirements to be a principal investigator will be able to submit internal and external grant applications with the authorization of their unit head and upon confirmation by the unit head that necessary space and other resources will be made available to support the research.
- c. Retired faculty with ongoing research programmes are eligible to supervise graduate and undergraduate students' research, in accordance with the School of Graduate Studies and departmental policies.
- d. When the academic interests of retired faculty members coincide with undergraduate and graduate programmes offered by their departments, retired faculty members may be invited to teach courses. Such teaching will be remunerated at a minimum at the overload stipend rate negotiated with UTFa.

e. A unit head's decision under paragraphs a-d, above, is subject to review by the Dean, and then by the Vice-President and Provost, in multi-department faculties or by the Vice-President and Provost in single-department faculties. The review decision of the Vice President and Provost will be final and not subject to any further review or appeal.

f. As faculty members and librarians approach their stated date of retirement they may submit an indication of what teaching, research or service activities, if any, they would like to continue after retirement. The purpose of collecting this information would be to ensure that each unit has an inventory of the services available from its retirees and that all retirees have an opportunity to advise the University of their continuing interests.

g. The Memorandum of Agreement does not apply to this Letter of Understanding except as provided in paragraph 17 of the Agreement on Retirement Matters.

March 14, 2005 1 AM

University of Toronto

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