

## **Completion of Offer for Academic Appointments**

TO BE COMPLETED WHEN OFFER IS ACCEPTED/DECLINED AND RETURNED TO THE OFFICE OF THE VICE-PROVOST, FACULTY & ACADEMIC LIFE (E-MAIL: [academic.hr@utoronto.ca](mailto:academic.hr@utoronto.ca)) WITH THE SIGNED LETTER OF OFFER (ALL PAGES)

Name of Candidate

Faculty

Department

UTORecruit Requisition Number

Offer Accepted

Offer Declined

### **IF OFFER ACCEPTED:**

Date of Signed-back Letter

Start Date

Rank

Starting Salary

Canadian Citizen or Permanent Resident

Yes

No

**If no, complete the following section, which will be used to apply for a Labour Market Opinion (required to obtain a work permit for the foreign worker)**

### **FOREIGN WORKER INFORMATION:**

Foreign Academic Recruitment Summary completed

Yes

No

(Return with this form)

Current Address (including email)

If the foreign worker is currently in Canada, immigration status

*The following information should be as shown on the foreign worker's passport:*

Surname

Given Name(s)

Sex

Male

Female

Citizenship

Date of Birth

Passport Expiry Date: