Salary Letter (as of July 19, 2017)—Tenure Stream

Personal & Confidential

[date]

[name]

[address]

Dear [ ]:

I write further to my letter of [DATE] to inform you of your revised salary increase as a result of the one-year agreement with UTFA regarding salaries, benefits, and workload for faculty members and librarians for the period from July 1, 2017 to June 30, 2018.

Effective July 1, 2017, all faculty and librarians are entitled to an across the board [ATB] increase of 1%, subject to the maximum flat dollar amount of $1,612 pursuant to the “New PTR Mechanism.” The agreement provides for a flat dollar ATB increase effective July 1, 2017 of $1,150, pro-rated for part-time faculty and librarians in accordance with their FTE. This is equivalent to 0.75% of the average salary for faculty and librarians.

These additional increases will be implemented for the August 2017 pay and will be retroactive to July 1, 2017.

The following sets out your revised total salary increases and your new base salary effective July 1, 2017.

|  |  |
| --- | --- |
| June 30, 2017 base salary | $ |
| July 1, 2017 flat dollar increase amount (from 2016-17 agreement and previously implemented) | $ 620 |
| July 1, 2017 1% ATB, new (subject to the maximum flat dollar amount of $1,612 for those above the reference point.) | $ |
| July 1, 2017 flat dollar ATB increase, new | $1,150 |
| Revised Total July 1, 2017 PTR award, total including additional new funds | $ |
| Revised Total 5% Merit - Excellence/Small Group Award, including additional funds (delete this row if not applicable) | $ |
| Revised July 1, 2017 base salary | $ |

Yours sincerely,

Professor and Chair

Department of [ ]